

TENANCY APPLICATION - ABOUT YOU

Title	Family Name	Given Names
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Address Of Premises	I HAVE INSPECTED THE PREMISES <input type="checkbox"/> Yes <input type="checkbox"/> No
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PERSONAL DETAILS

Drivers Licence Number	Vehicle Rego Number	
Australian Passport	International Passport	Country
Current Address		

CONTACT DETAILS

Current Address	Mobile No.	Home No.
	Work No.	Fax No.
Email	Occupation	Job Type Full Time / Part Time / Casual

IF YOU ARE A STUDENT, HOW WILL THE RENT BE PAID?

Centrelink Payments <input type="checkbox"/> Yes <input type="checkbox"/> No	Centrelink Statement Attached <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Benefit	Amount \$

EMPLOYMENT DETAILS

VERIFIED

Employer		
Contact person	Years of Employment	Phone No.

PREVIOUS EMPLOYER (If less than 6 months in current position)

Employer		
Contact person	Years of Employment	Phone No.

PREVIOUS AGENT/LANDLORD REFERENCES:

VERIFIED

Name Real Estate agency or Landlord:	Phone No. during working hours:	
Address of Premises Rented:	Length of Occupancy Months	If sharing, was your name on the lease: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Rental \$ Per Week	

PERSONAL REFERENCES: (Not relatives but may be employer or business associate)

Name	Phone No	<input type="checkbox"/>
Name	Phone no	<input type="checkbox"/>

Please email, fax or deliver completed forms to:

75 Archer Street Chatswood NSW 2067
realestate@shead.com.au | telephone 8448 1200 | facsimile 9411 2765

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TENANCY APPLICATION - ABOUT YOU

EMERGENCY CONTACT

(Relative Or Friend Who Can Be Contacted In The Event Of An Emergency)

Name	Mobile Number
Address	

IDENTIFICATION DOCUMENTS TO BE PROVIDED: (Please tick documents being provided)

- Copy of current passport and/or copy of driver's licence.
- If you are not an Australian resident – proof of visa and/or work permit.
- If you are a student – proof of passport, visa, bank statement and course enrolment.

AUTHORITY & DECLARATION OF APPLICANT

I authorise the landlord's agent to check with my previous or current employer, my previous or current landlord/agent(s), and the referees named, as to my suitability as a tenant.

I affirm that

- a) I am not bankrupt or undischarged bankrupt or insolvent; and
- b) that the above information is true and correct
- c) I have inspected the subject premises and wish to take tenancy on the terms requested and agree to accept the subject premises as inspected.

I have been informed, understand and agree that should this application not be accepted, the agent is not required or obliged to disclose why or supply a reason for the rejection of this application.

Signature of Applicant/Occupant

PLEASE READ AND SIGN THE PRIVACY STATEMENT

OFFICE USE	EMPLOYMENT VERIFIED
	TENANCY REFERENCE
	PERSONAL REFERENCE
	PERSONAL REFERENCE

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